

# Hisham Mohammad

Copywriter, Content Writer,  
Editor, SEO, Translator.

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“

I am a hi-tech human, who hands out his head hoping to heal his hankering to get his happiness hit: handling a keyboard, hatching a hymn of the heart for himself and others. Humans uphold me as handsome, humane, warm hearted, hardworking, huggable and helpful. However, I see me as hospitable, hopeful and handsome. Verily, this vichysoise of verbiage veers most verbose, so let me simply add that it is my very good honor to meet you and you may call me HISHAM

Dear Hiring Manager;

I would like to express my deep interest in finding a suitable position at your desired foundation.

With a lavish experience in the Technical field, as web and mobile apps development projects manager, and extended knowledge of being a technical writer and copywriter, I believe I will be a great addition to your desired company.

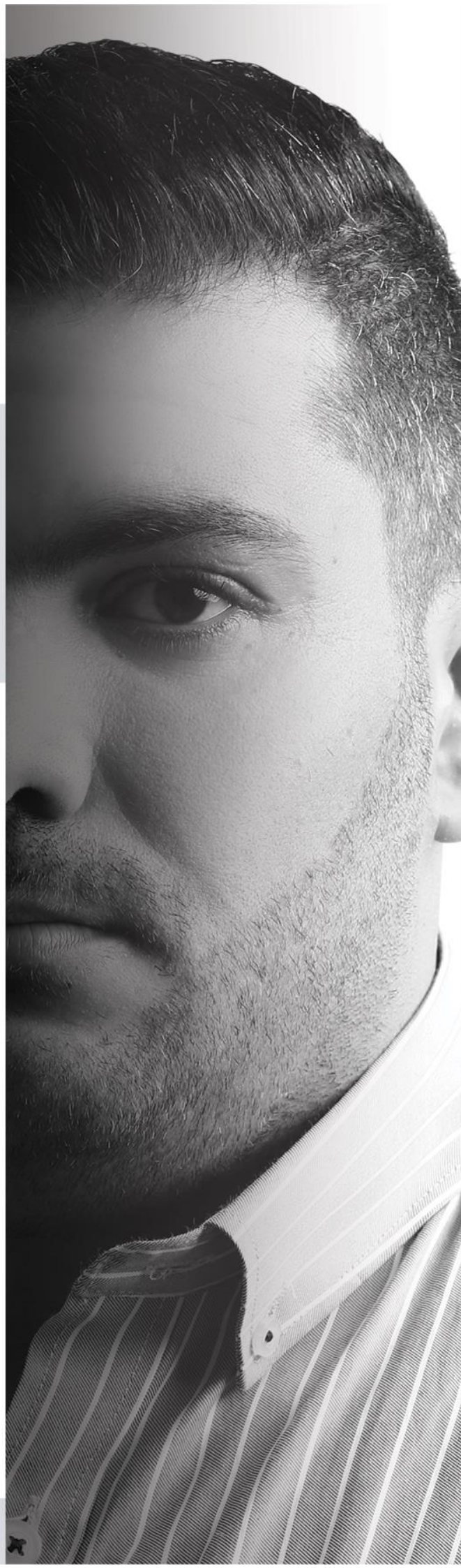
My skills have exceeded expectations, with already well-established communications skills, management skills and technical skills.

My maturity, practical experience, attention to detail, and eagerness to be perfect will make me an excellent team member.

I have attached my resume to this letter and looking forward to hear soon from you.

Thank you so much for your time and consideration.

Best Regards,  
Hisham Mohammad  
*Hisham T. M.*



# Hisham Mohammad

Technical Writer, Copywriter  
Editor, SEO, Translator,  
Web & Mobile Project Manager.

## CONTACT

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## EXPERIENCES



### Webmaster & SEO Specialist

IMSEEH JEWELRY  
DEC 2022 – FEB 2023  
AMMAN – JORDAN

- MANAGING THE WEBSITE CONTENT
- EDITING WEBPAGES AND WEBSITE LAYOUTS
- MAINTAINING A FULLY ACCESSIBLE AND FUNCTIONAL WEBSITE.
- FIX WEBSITE BUGS AND ERRORS, AND MAINTAINING IT UPTODATE!
- WORDPRESS WEBSITE MANAGEMENT.



### Business Development Manager

FERMA ELECTRONIC SERVICES L.L.C.  
JUN 2017 – MAY 2022  
AMMAN – JORDAN, ABU DHABI – UAE

- MANAGED THE DAILY OPERATIONS OF THE COMPANY
- MANAGED 7 DIFFERENT PROJECTS SIMULTANEOUSLY, WITH 100% SUCCESS DELIVERY.
- INCREASE COMPANY SALES BY 34%.
- MANAGED 3 DIFFERENT TEAMS OF 45 PEOPLE IN 3 DIFFERENT COUNTRIES.



### Technical Writer

FORBES MIDDLE EAST  
MAR 2019 - NOV 2019  
AMMAN – JORDAN, DUBAI – UAE (REMOTE)

- MANAGED TO DELIVER 3 DIFFERENT ARABIC AND ENGLISH DAILY.
- FULL RESEARCH AND ANALYSIS OF THE ARTICLES AND TOPICS I COVER.
- MANAGED TO BE ALWAYS RELEVANT AND ON-POINT



### Senior Technical Writer

ITAC  
OCT 2017 - APR 2018  
AMMAN – JORDAN

- MANAGED TO DELIVER 1-YEAR PROJECT IN 7 MONTHS, WITH 100% SUCCESS.
- WRITING A FULL DOCUMENTATION AND DETAILED HELP FILES FOR 3 DIFFERENT SOFTWARES.
- EASY TO READ AND FOLLOW HELP FILES AND INSTRUCTIONS.



### Localization Freelancer

TAMATEM INC.  
JUL 2013 - JUL 2017  
AMMAN – JORDAN

- MANAGED TO TRANSLATE A FULL GAME, WITH TUTORIALS AND WIKI IN 3 MONTHS ON A 6 MONTHS PROJECT.
- DETAILED AND PLAYER ORIENTED GAME TRANSLATION AFTER FULLY PLAYING AND ADVANCING IN THE GAME



### Operations and Branches Manager

GANACHE CAKE.  
JUL 2013 - JUL 2017  
AMMAN – JORDAN

- MANAGED A FULL PRODUCTION SHIFT CONSISTS OF 3 DIFFERENT DEPARTMENTS.
- MANAGED TO GET A SUCCESS RANGE OF 97% OF PRODUCTION CAPACITY.
- PROMOTED TO BRANCHES MANAGER AND MANAGED 4 DIFFERENT LOCATIONS.



### Editor - Online Executive

FORBES MIDDLE EAST  
APR 2011 - MAY 2013  
AMMAN – JORDAN

- MANAGED ONLINE WEBSITE OF THE COMPANY.
- COVERED LATEST TOPICS AND STORIES
- TRAVELED 9 DIFFERENT COUNTRIES TO COVER LATEST TRENDS AND STORIES.

## EDUCATION

### English Language and Translation

AL AHLIYYA AMMAN UNIVERSITY  
2007-2010 | GBA: 74

### Tawjihi - Scientific Branch

HONAIN HIGH SCHOOLS  
2005-2006 | GBA: 64.5

## SKILLS

SEO - SEO Strategy - Local SEO - SEO Writing - Technical Writing - Copywriting - Social Media - Translation - Documentation - Content Creation - Web Management - Community management - Projects Management - Basic Web Development (HTML, CSS) - CMS (WordPress, Joomla, Drupal) - Content Strategy - Print - Social Media - Time Management - Communication - Problem-Solving - Marketing - Social Networking - Photoshop - Adobe XD - UI/UX - Design - WordPress - Joomla

## PROJECTS

### Kings Media



- YOUTUBE CHANNEL
- MANAGE CONTENTS.
  - CREATE REELS AND SHORTS
  - EDIT VIDEOS AND SERIES.



- YOUTUBE CHANNEL (FULL REBRANDING)
- MANAGE CONTENTS.
  - CREATE PROMOS AND REELS
  - EDIT VIDEOS AND SERIES.



- SOCIAL MEDIA CONTENTS
- CREATE AND EDIT WEBSITE CONTENTS.
  - CREATE AND DISTRIBUTE NEWSLETTER
  - CREATE SOCIAL MEDIA CONTENTS (IMAGES/VIDEOS)